

# Admission Procedure

**We have a systematic, simple registration and admission process:**

## **Registration Form and Prospectus.**

The Prospectus along with the Registration Form can be procured from the School Admissions Office. However, the receipt of Registration Form doesn't guarantee admission.

## **Submission of Registration Form**

### **1. For Kindergarten**

Duly filled in Registration Form along with Original Birth Certificate and attested photocopy of proof of Residence address and Community Certificate. Should be submitted along with the Registration form.

### **2. For Standards**

Duly filled in Registration Form along with Original School Leaving Certificate should be submitted before Commencement of classes in June. However, along with the Registration Form proof of schooling such as xerox copy of Latest progress Report. Original Birth Certificate and attested photocopy of proof of Residence address & Community Certificate. Should be submitted along with the Registration form.

## **Eligibility for Admission**

### **1. For Kindergarten:**

To be eligible for admission, the candidate must fulfill the age limit specified below:

- For LKG the child should have completed 3 years on or before 30th June in the current year.
- For U.K.G the child must have completed 4 years on or before 30th June in the current year.

### **2. For Standards**

To be eligible for admission the candidate must qualify in the entrance test and satisfy the norms specified by the school management committee.

#### **Admission Criteria**

- Admission is based on First-cum-First Served basis and on the basis of the performance in the written/oral tests. However, admission shall primarily depend on the availability of seats.
- For the child's admission, both the parents will have to attend an interactive session with the Principal/Management
- Once the admission is confirmed, the parents should complete other admission related formalities.